

Stylesheet English

Reworking the Archives – Himmelheber Working Papers

- Text length **Working Papers** (more academic): 10'000 – 40'000 characters including spaces
- Text length **Multiple Readings** (more images, videos, links, freedom): 3000–8000 characters
- In the case of the Working Paper: please provide an abstract (max. 600 characters) and a short biography (300 characters).
- Use of images in the texts is welcome. All images from the photo archive on africa-art-archive.ch can be used freely (important: source citation!). For external image material, the image rights must be clarified in advance by the author.
- The text will be uniformly formatted and layouted by the MRZ/UZH team.
- Editors: Prof. Gesine Krüger, University Zurich (gesine.krueger@hist.uzh.ch) and Dr. Michaela Oberhofer, Museum Rietberg Zürich (michaela.oberhofer@zuerich.ch)

Manuscript

Be sure to use Word as your writing program or «.docx» file format. Please delete all paragraph format templates provided by Word or those you have constructed yourself. Do not use tabs or line feeds.

Remember to switch off the functions «Track changes» and «Comment function» and delete any remaining revision levels and comments. Please switch off hyphenation («Extra» – «automatic hyphenation»). Delete all conditional hyphens - and please do not set any desired hyphens with the simple minus sign.

References and comments

- For references to literature in the text please use the author/date system as follows: (Himmelheber 1960: 45) or (Himmelheber 1971: 3–4) or (Himmelheber 1993: 35 ff.)
- Footnote sign (Working Papers) and Endnote sign (Multiple Readings): insert at the end of the sentence and after the dot.³
- Figure references: at the end of the (half)sentence, before dot or comma, in brackets (Fig. 3).

Bibliography – some examples

- First author mentioned ((last_name, first_name)), all other authors ((first_name last_name))

a) Individual publication

Gamboni, Dario and Georg Germann (eds.): *Zeichen der Freiheit. Das Bild der Republik in der Kunst vom 16. bis 20. Jahrhundert*, Bern: Stämpfli Verlag, 1991, 227–229.

b) Exhibition catalogue

Cafritz, Robert, Lawrence Gowing and Hans Müller: *Places of Delight. The Pastoral Landscape*, (Ausst. Kat. National Gallery of Art, Washington), Chicago: University of Chicago Press, 2003, 134–198.

c) Essays / Articles

Meyer, Werner: «Also griffen die Eidgenossen das Volk an. Die Schlacht bei St. Jakob an der Birs – Hintergründe, Verlauf und Bedeutung», in: Werner Geiser (ed.), *Ereignis, Mythos, Deutung*, Basel: Druckerei Klingental, 1994, 12–45.

Himmelheber, Hans: «Art et Artistes Batshiok», in: *Brousse*, no. 3, 1939, 17–31.

d) Online Sources

Süselbeck, Jan: «Kein Sommermärchen», www.literaturkritik.de/public/rezension.php?rez_id=9998373 (accessed: 15.8.2009).

Illustrations

- If the article contains illustrations, please number them consecutively and provide a separate document with the correspondingly numbered captions.
- Do not insert the images in the Word document, but send them along as separate image files in high resolution. File Name: «my_text_title_fig_1.tif», «my_text_title_fig_2.jpg», etc.
- For all images which are not taken from africa-art-archive.ch, make sure you obtain the necessary permissions for the reproduction of the image.

Image caption examples

General image caption

Author/Artist

Title

Country, Region, Place, Date

Material; Institution, Acc. No.

Provenance

Photographs

Hans Himmelheber

Portrait of Dje Abou Coulibaly

Ivory Coast, Senufo region, Korhogo, January 13, 1971

B&W negative; Photographic Archive Museum Rietberg, FHH 362-31

Hans Himmelheber

Sabou bi Boti making a mask with Dan acrobats

Ivory Coast, Guro region, Tibeita, 1975

B&W negative; Photographic Archive Museum Rietberg, FHH 384-5

Objects

Dje Abou Coulibaly

Portrait mask of Hans Himmelheber

Ivory Coast, Senufo region, Korhogo, January 13 –14, 1971

Wood; Museum Rietberg, 2017.33

Acquired in 1971 by Hans Himmelheber

Gift of Eberhard and Barbara Fischer

Sabou bi Boti (ca. 1920 – 2021)

Mask with scene of Dan acrobats, Sauli

Ivory Coast, Guro region, Tibeita, 1975

Wood, oil paint; Museum Rietberg, 2014.1

Acquired in 1975 by Eberhard and Barbara Fischer

Gift of Eberhard and Barbara Fischer

Archives

Letter from Georges Mandel, Governor General of the Afrique Orientale Française

Paris, October 4, 1938

Archives Nationales de la Côte d'Ivoire, Abidjan, 0 606 (31)

Letter from Gabriel L. Dennis, Foreign Minister of Liberia, to Hans Himmelheber

Monrovia, September 5, 1950

Written Archive Museum Rietberg, HH.01-04.05